



AAWE

Association
of American Women
in Europe

Table of Contents

Instructions for Application

- A. Award Information & Eligibility**
- B. Applicant Information**
- C. Plans for Study**
- D. Essays**
- E. Letters of Recommendation**
- F. Applicant's Declaration**
- G. Parent's Declaration**
- H. AAWE Club's Declaration**
- I. Photo & Proof of Payment Information**
- J. Checklist**

Instructions for Completing the Richard R. Hallock Summer Awards Application

1. Download the application packet

There are 10 sections to the application:

- A. Award Information & Eligibility
- B. Applicant Information
- C. Plans for Summer Study
- D. Essays
 1. Biographical Essay
 2. Proposed Project Essay
- E. Letters of Recommendation
- F. Applicant's Declaration
- G. Parent's Declaration
- H. AAWE Declaration
- I. Photo and Proof of Payment Information
- J. Checklist

2. Read through the entire application so that you know what is needed.

3. Gather the necessary information needed to complete the application.

- Only requested documents will be considered.
- Review and edit the application.
- It is advisable to zip all documents together in a WinZip file.
- Save a copy of the application email for your records.

4. Send the application to the FAWCO Foundation **Education Awards Administrator, Shelly Schoeneshoefer**, at awards@fawcofoundation.org as a **Word document**.

5. Submit the application by **JANUARY 27, 2021**. You will receive email confirmation indicating that the application has been received.

6. For further information and questions, contact the Educational Awards Administrator at: awards@fawcofoundation.org

7. Other:

- Application fees are not refundable.
- All documents should include the applicant's name in the filename.
- The Education Awards Administrator will review applications for completeness. Late or incomplete applications will be disqualified and will not be considered.
- After the application deadline an appointed Awards Selection Committee, headed by the Education Awards Administrator, will review all applications and select a recipient for each award.
- Award recipients will receive notification via email from the EA Administrator or the AAWE FAWCO Representative at the latest at the FAWCO Conference at the end of March 2021.
- The Award funds will be disbursed once the recipient has completed and signed the Statement of Agreement provided by the FAWCO Foundation and has returned it with official proof of enrollment in classes from the proposed school or university. With prompt fulfillment of these requirements, most recipients receive their funding in late spring.

A: Awards Information & Eligibility

The Richard R. Hallock Foundation / AAWE Summer Award has been established to encourage Franco-American children of AAWE members to become better acquainted with their American heritage through participation in an academic or non-academic summer program in the United States

Applicants must be between 12 and 20 years of age at the time of application. Since the Richard R. Hallock Foundation / AAWE Summer Award is designed to promote Franco-American friendship, applicants must have French and U.S. nationalities or be eligible for both.

Applicants must have one parent who has been a member in good standing of AAWE for at least one continuous calendar year at the application deadline.

Applicants must have a specific project. They may, however, present **up to three** different programs on their award applications as long as those programs address the specified project. It is not necessary to have been accepted by the program(s) at the time of application for the Richard R. Hallock Foundation / AAWE Summer Award. **The awards may be used only for the programs listed on the applications.**

Applicants may apply in one category only.

All applications will be treated with the strictest confidentiality.

Applicants for the Hallock award are **NOT** eligible to apply for the FAWCO Foundation Dual Cultural Award and vice-versa.

Each application **must be signed** by the AAWE FAWCO representative or AAWE President before it is sent to The FAWCO Foundation Education Awards Administrator.

Awards are for study during summer 2021. Only one of each award is given per year for \$3,500. There will be one recipient for each award. Each applicant must complete and submit the 2021 Richard R. Hallock / AAWE Application.

In making its decision, The FAWCO Foundation Awards Committee will consider:

- ⌚ Potential of the applicant to benefit from the experience.
- ⌚ Potential to learn about his/her American culture through this experience.

MARK X next to the type of Summer Program for which you are applying:

Hallock Academic Program

Hallock Non-Academic Program

B: Applicant Information

Name	
Home Address	
City, Postal Code and Country	
Telephone	
E-Mail	
Mailing Address, if different	

Date of Birth	
Place of Birth: City, Country:	
Citizenships: List all	
In what language do you express yourself most comfortably?	

Name and Address of school presently attending	
--	--

Frequency and length of your visits to the U.S. in the last five years	
Father's Full Name	
Father's Nationality	
Father's Occupation	
Father's Address (if different from above)	
Mother's Full Name	
Mother's Nationality	
Mother's Occupation	
Mother's Address (if different from above)	
Siblings – specify brother or sister (without names), ages and occupations	

C: Plans for Summer Study 2021

Describe the programs (up to three) to which you have applied.

1st Choice Program Name	
Located in: City, State, Country	

Starting Date and duration of the summer program	
Total estimated expenses in US\$	
Travel	
Registration	
Housing	
Supplies	
Other	
2nd Choice Program Name	
Located in: City, State, Country	
Starting Date & Duration of the summer program	
Total estimated expenses in US \$	
Travel	
Registration	
Housing	
Supplies	
Other	
3rd Choice Program Name	

Located in: City, State, Country	
Starting Date and duration of the summer program	
Total estimated expenses in US \$	
Travel	
Registration	
Housing	
Supplies	
Other	

D: Essays

Since the FAWCO Foundation is unable to conduct personal interviews, **two essays** are required. These essays are designed to enable the Awards Committee to learn more about the applicants than their grades, scores and recommendations indicate. The essays should reflect an applicant's own ideas and opinions and not those of a relative, friend or counselor. The members of the Awards Committee need and want to know the applicants themselves.

Each essay must:

1. Be typed or inserted in this application in an **11-point font**.
2. NOT exceed the limit of **200-word maximum** per essay
3. Address the requested topic. Essays that do not will not be considered.

1. Biographical Essay

Applicants must describe their experience growing up in a bi-cultural family.

Type or insert Biographical Essay text here.

2. Proposed Project Essay

State how you would make use of the Award in pursuing a special interest or goal in the United States. If you have applied to more than one program, the objectives described in the essay should be relevant to all programs to which you have applied. Discuss the following:

- ⌚ What do you plan to do? Please be specific (how, when, where...).
- ⌚ What abilities, interests or previous experience do you hope to expand, or
- ⌚ What new ideas or subjects do you hope to explore, and *why*?
- ⌚ What do you hope to gain from the experience?

Of course, the essay must be a personal one, written in English, in your own words and expressing your individual ideas. Note that the Awards Committee is more interested in your ideas than in the quality of your English.

Type or insert Proposed Plan for Study Essay text here

E: Letters of Recommendation

Two Signed Letters of Recommendation must be emailed **DIRECTLY** from a teacher/professional to awards@fawcofoundation.org. The teacher/professional should know the applicant well but not be related to him/her by blood. Specifically,

- One from a teacher, professor or professional colleague
- One from a professional person who is not a member of your family

Letters must be in English, or with an English translation attached. Letters must be signed electronically by the author, or printed, signed, then scanned and emailed to the Awards Program Administrator.

Applicants are advised to request letters early as teachers/professionals need lead time to respond in a timely manner. Late or unsigned letters will not be accepted. Deadline for Letters of Recommendation is **January 27, 2021**.

Please complete the following information for those from whom you have requested a letter of recommendation:

Name	
-------------	--

Address	
Phone Number	
E-mail	
Occupation	
Official Qualification	
Name	
Address	
Phone Number	
E-mail	
Occupation	
Official Qualification	

F: Applicant's Declaration

To be completed by applicant

I declare that:

- All the information given in this application is, to the best of my knowledge, factually correct.
- The requested essays have been written by me, without assistance from any other person.

Date of application (DD MONTH YYYY):

Insert scanned image of applicant's signature here

G: Parent's Declaration

To be completed by applicant's parent

I declare that:

- I am a member in good standing of the AAWE.
- I have been, or will have been, a member for at least one year on 27 January 2021.

Date of application (DD MONTH YYYY):

Insert scanned image of parent's signature here.

H: AAWE Declaration

To be completed by the AAWE FAWCO Club Representative or AAWE Club President.

I verify that this application has been completed correctly. I affirm that the applicant's parent is:

Name of applicant's parent:

Date the parent joined AAWE:

Name of FAWCO Club Representative or Club President:

Date (DD/MONTH/YYYY):

Insert scanned image of FAWCO Representative or Club President signature here.

I: Photo and Proof of Payment Information

1. Photo

Please ensure your photo is clear and in color. You should be smiling in the photo.

Attach a recent full-face photo. It should be passport-sized.

Insert image of photo here.

2. Proof of Payment

Payment of the US\$25 Non-Refundable Application Fees may be online.

- Go to www.fawcofoundation.org.
- Click 'Donate,' in the upper right-hand corner.
- Then Click the 'Donate' button for 'Awards,' in the right-hand column.
- Use a PayPal account or credit card to process transaction.

Attach Proof of Payment of US\$25 Non-Refundable Application Fee here:

Insert image of receipt here.

J: Checklist

- Completed Application, which includes:
 - Biographical essay
 - Plan of study essay
 - Two Signed Letters of Recommendation
 - Signed Declarations
 - Passport-size Photo
 - Proof of Payment of \$25 Application Fee